Tech Prep CTE-26 Checklist

General Tab	Approve	Comments
1. Application type shows first year application or renewal.		
Application Details shows appropriate level for intended program of study: Middle Level (7th-8th), Secondary to 2 Year Degree (Associates), Secondary to 4 Year Degree Baccalaureate), Adult Technical/Short & Long-term Certificates, Apprenticeship, Transition to Work or a combination of the above choices.		
Courses Tab/Senior Credential Tab		
2. The curriculum codes correspond with the level of the program of study indicated on the overview tab and meet following criteria: • Middle school courses (VM or VT codes) show a continuation to high school program (can be 7th and/or 8th grade courses). • The career field pathway application has at least four testable (VT) courses and a minimum of 450. o The fourth course can be a VT or VP pre-apprenticeship in ALL career fields and must be used with an ApprenticeOhio Council Recognized Pre-Apprenticeship employer. Also, marketing can have two VP courses that count toward the four-course minimum. o V3s (correlated courses) do not count toward the four-course minimum. • CBI application has at minimum (VN) 252525 and (V3) 250510. • FCS/GRADS application has at minimum four (VN) courses. • M3 (JTC) applications at minimum must include (VN) 990405 and (VN) 990410 for all grade levels that a student may enroll in including deferred graduation as a (Yr1/1st Sem),(Yr2/2nd Sem). • Credential or bundle of credentials must equal 12 points or more from one career field on Ohio's approved credential list. Instructional hours must be appropriate for delivering the credential.		
3. College Credit Opportunities are aligned to the technical content of the pathway. CCP or bilateral articulation credits list post-secondary course numbers & title are shown. Grade Levels match		

between the selected corresponding CTE-required course and the CC-college credit opportunities listed.		
4. Secondary RA-Recommended Non-Career Technical Courses shall identify all non-technical courses that are appropriate to the career pathway to show integration of academic courses that enhance the program of study. It is vital to show a robust selection of non-technical courses that align to the pathway.		
5. Postsecondary RA-Recommended Non-Career Technical part of the program of study is completed through the first four semesters of the degree/certificate track. The pathway also identifies recommended academic and technical electives in the same or related field within a pathway.		
6. Secondary RE-Recommend Electives are logical and support the career pathway. Elective for "non-core" areas, such as foreign language, fine arts, etc., are acceptable and should be found in this section.		
7. Single CTE- course aligns to an approved Pathway at a cooperating provider. All required components of the program of study from the cooperating providers approved pathway application are present in the above sections of the course tab and show a complete program of study.		
Pathway Tab		
8. The program of study for the postsecondary pathway identifies at least three credits of technical credit related to the degree/certificate. Types of postsecondary credit (bilateral, CTAG and/or College Credit Plus) is identified. • A valid bilateral articulation agreement with the postsecondary partner(s) is on file and is non-duplicative of any statewide articulation (CTAG). Bundles of elective credits does not satisfy the required three credits of technical credit related to the degree/certificate track.		
9. The postsecondary credit is identified with credit type and hours.		
Status/Flags Tab		
10. Change the status from "submitted" to "Tech Prep Approved" or "Corrections Needed" as applicable.		
Comments/History Tab		

11. Not required, but in this area, comments related to corrections needed; course selection; EMIS reporting, etc. can be noted as needed.		